

**Agenda – Meeting 1**  
**Professional Development Committee**  
**Vernon College**

April 12, 2012 ▪ 3:30PM ▪ VER RM 423, CCC RM 504

- **Call Meeting to Order**
- **Welcome and review of committee attendance**

<b>Vernon College Position</b>	<b>Member</b>	<b>Present</b>	<b>Not Present</b>
Instructional Design & Technology Coordinator	Roxie Hill, Chair		
Faculty Senate President	Mike Ruhl, Chair		
Director of Quality Enhancement	Criquett Lehman		
Administrative Secretary to the President	Mary King		
Faculty - Speech	Dr. Donnie Kirk		
Faculty - Spanish	Renee Wooten		
Faculty – Microcomputer Applications	Steven Underhill		
Professional Staff	Lana Carter		
Professional Staff	LeAnn Jordan		
Professional Staff	Travis Rose		

- **Charge**
  - Responsibilities - Exhibit A
- **August Professional Development**
  - Present Plan - Exhibit B
- **Future Plan**
  - Professional Development Program - Exhibit C
- **Updates/Reminders**
  - June - Electronic Meeting approve PD Proposals for August
  - September – Regular meeting
- **Adjournment**

**Meeting Notes:**